

# MPR Finance Module

## Consolidated Finance Entry Functionality

# Finance Module Functionalities (SRLM)

**1** Opening Balances

**4** Monthly Finance Entry

**2** Fund Released/Received

**5** Other Receipts

**3** Fund Transfer

**6** Report

## Finance Module Functionalities disabled currently

**1** Payments

**4** Deduction Settlement

**2** Advance & Advance  
Settlement

**5** Monthly Reconciliation

**3** Adjustments

# Consolidated entry format for SRLM

# SRLM – Consolidated Entry Format (Page 1/2)

Monthly entry from FY 2018-19 onwards

	Opening Balance	Receipts (Centre + State)	Other receipts	Expenditure	Advances	Closing Balance
	a+b+c+p+q	x+y+z	i+ii+iii			
<b>Project Cost</b>						
1st installment				<Fund Transfer>		
2nd installment				<Fund Transfer>		
3rd installment				<Fund Transfer>		
4th installment				<Fund Transfer>		
<b>Total [A]</b>	a	x		<b>Total</b>		
<b>Support Cost</b>						
Salaries at Block level						
Skills Gap Assessment						
Job Mela						
Information Education and Communication (IEC)						
Migration Support Centres						
Alumni Support						
Capacity Building						
Monitoring & Evaluation						
Misc expenditure						
<b>Total [B]</b>	b	y				
<b>Misc receipts</b>			i+ii			
<b>Advances</b>	p					
<b>Total [A+B]</b>	<i>Total</i>	<i>Total</i>	<i>Total</i>	<i>Total</i>	<i>Total</i>	<i>Total</i>

## SRLM – Consolidated Entry Format (Page 2/2)

<b>Admin Cost</b>						
Salaries at State level						
Office Expenses at State level						
Office Expenses at Block level						
Office Expenses at District level						
Salaries at District level						
Mis Expenditure						
Advances	q					
<b>Total [C]</b>	c	z	iii			

	<b>Project + Support</b>	<b>Admin</b>
<b>Monthly Reconciliation (Month, Year)</b>	<b>Rs</b>	
<b>Closing Fund Balance</b>		
Bank Balance		
Cash In hand		
Cheques/PFMS Issued but not encashed		
Other Adjustments		
Total	-	-
Reconciled	TRUE	TRUE

# HOME PAGE– SRLM Admin



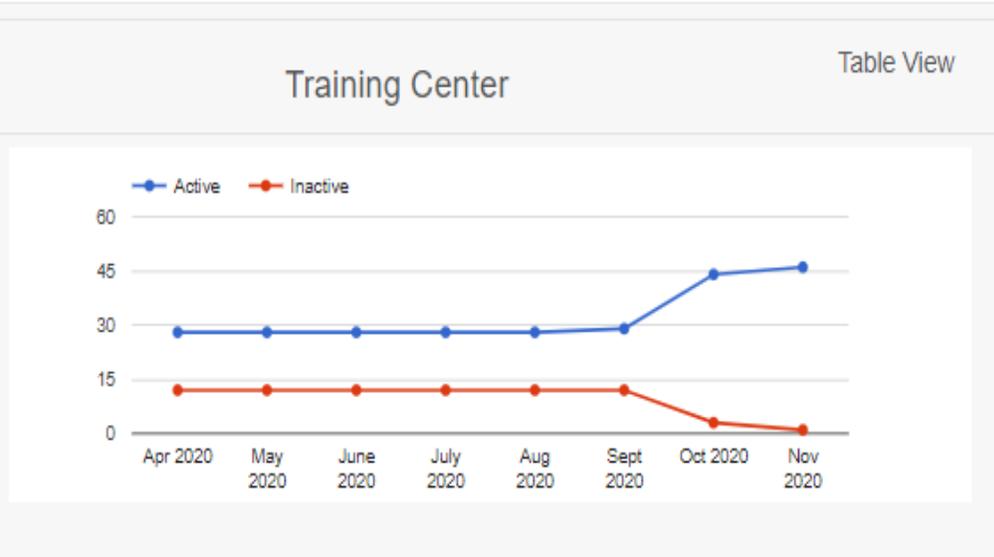
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- UNNATI ATTENDANCE
- PERFORMANCE REPORTS ENTRY
- FINANCE
- FINANCE REPORT
- MASTER MODULES
- STATE SETUP
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- BATCH MANAGEMENT
- TRAINING CENTER SETUP
- TRAINER SETUP
- MONITORING
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- STATIC REPORTS

<b>Targets</b> <div style="font-size: 24px; font-weight: bold; margin: 10px 0;">0</div> Sanctioned to State <div style="font-size: 24px; font-weight: bold; margin: 10px 0;">0</div> Sanctioned to Project <a href="#">More Info</a>	<b>Trainings</b> <div style="font-size: 24px; font-weight: bold; margin: 10px 0;">0</div> Trained Till Date <div style="font-size: 24px; font-weight: bold; margin: 10px 0;">0</div> Trained In Current FY <a href="#">More Info</a>	<b>Assessments</b> <div style="font-size: 24px; font-weight: bold; margin: 10px 0;">0</div> Assessed <div style="font-size: 24px; font-weight: bold; margin: 10px 0;">0</div> To be assessed <a href="#">More Info</a>	<b>Placements</b> <div style="font-size: 24px; font-weight: bold; margin: 10px 0;">0</div> Placed <div style="font-size: 24px; font-weight: bold; margin: 10px 0;">0</div> To be placed <a href="#">More Info</a>	<b>Project</b> <div style="font-size: 24px; font-weight: bold; margin: 10px 0;">0</div> Ongoing Projects <div style="font-size: 24px; font-weight: bold; margin: 10px 0;">0</div> Training Partners <a href="#">More Info</a>	<b>Training Centers</b> <div style="font-size: 24px; font-weight: bold; margin: 10px 0;">0</div> Total <div style="font-size: 24px; font-weight: bold; margin: 10px 0;">0</div> Active <a href="#">More Info</a>	<b>AEBAS DETAILS</b> Active PIAs- 45 Candidates Under training- 455 Attendance- 4555 <a href="#">More Info</a>
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### Physical progress

Ongoing  
 Approved Capacity

Commenced  
 Trained  
 Placed

Cumulative  
 Month on Month  
 Tabular View

# Monthly Finance Entry – SRLM Admin



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Financial Year \*  Month \*

	Opening Balance (01.04.2018)	Receipts (Centre + State)	Other receipts	Expenditure	Advances	Closing Balance
<b>Project Cost</b>						
1st installment				<input type="text"/>		
2nd installment				<input type="text"/>		
3rd installment				<input type="text"/>		
4th installment				<input type="text"/>		
<b>Total [A]</b>	<input type="text"/>	<input type="text"/>		<input type="text"/>		<input type="text"/>
<b>Support Cost</b>						
Salaries at Block level				<input type="text"/>		
Skills Gap Assessment				<input type="text"/>		
Job Mela				<input type="text"/>		
Information Education and Communication (IEC)				<input type="text"/>		
Migration Support Centres				<input type="text"/>		
Alumni Support				<input type="text"/>		
Capacity Building				<input type="text"/>		
Monitoring & Evaluation				<input type="text"/>		
Misc expenditure				<input type="text"/>		
<b>Total [B]</b>	<input type="text"/>	<input type="text"/>		<input type="text"/>	<input type="text"/>	<input type="text"/>

UNNATI ATTENDANCE

PERFORMANCE REPORTS ENTRY

FINANCE

» Opening Balance

» Fund Transfer

» Fund Release Mord To State

» Finance Cumulative Entry

» Deduction Settlement

» Adjustment

» Advance

» Payment

» Vendor Registration

» Receipt

» Finance Reports

FINANCE REPORT

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TRAINING CENTER SETUP

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MONITORING

REPORTS

STATE KPI REPORT

# Monthly Finance Entry – Approval of Opening Balance Mandatory



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kaushalpragati.nic.in says  
 Kindly Get Opening Balance Approved First

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Financial Year \*  
 --SELECT--

	Opening Balance (01.04.2018)	Receipts (Centre + State)	Other receipts	Expenditure	Advances	Closing Balance
<b>Project Cost</b>						
1st installment				<input type="text"/>		
2nd installment				<input type="text"/>		
3rd installment				<input type="text"/>		
4th installment				<input type="text"/>		
<b>Total [A]</b>	<input type="text"/>	<input type="text"/>		<input type="text"/>		<input type="text"/>
<b>Support Cost</b>						
Salaries at Block level				<input type="text"/>		
Skills Gap Assessment				<input type="text"/>		
Job Mela				<input type="text"/>		
Information Education and Communication (IEC)				<input type="text"/>		
Migration Support Centres				<input type="text"/>		
Alumni Support				<input type="text"/>		
Capacity Building				<input type="text"/>		
Monitoring & Evaluation				<input type="text"/>		
Misc expenditure				<input type="text"/>		
<b>Total [B]</b>	<input type="text"/>	<input type="text"/>		<input type="text"/>	<input type="text"/>	<input type="text"/>

Opening Balance to be approved before finance cumulative entry

←

# Monthly Finance Entry – SRLM



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Financial Year \*  
2018-2019

Month \*  
APRIL

	Opening Balance	Receipts (Centre + State)	Other receipts	Expenditure	Advances	Closing Balance
<b>Project Cost</b>	129831289	37722000	0.0			
1st installment				10000000		
2nd installment				0		
3rd installment				0		
4th installment				0		
<b>Total [A]</b>				10000000		
<b>Support Cost</b>						
Salaries at Block level						
Skills Gap Assessment						
Job Mela						
Information Education and Communication (IEC)						
Migration Support Centres						
Alumni Support						
Capacity Building						
Monitoring & Evaluation						
Misc expenditure						
<b>Total [B]</b>						

Auto-populated fields

# Monthly Finance Entry – SRLM

UNNATI ATTENDANCE

PERFORMANCE REPORTS ENTRY

FINANCE

- » Opening Balance
- » Fund Transfer
- » Fund Release Mord To State
- » Finance Cumulative Entry
- » Deduction Settlement
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TRAINER SETUP

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STATIC REPORTS

Financial Year \*  Month \*

	Opening Balance	Receipts (Centre + State)	Other receipts	Expenditure	Advances	Closing Balance
<b>Project Cost</b>	129831289	37722000	0.0			
1st installment				1000000		
2nd installment				0		
3rd installment				0		
4th installment				0		
<b>Total [A]</b>	60000000	2000000		1000000		7000000
<b>Support Cost</b>						
Salaries at Block level				100000		
Skills Gap Assessment				100000		
Job Mela				50000		
Information Education and Communication (IEC)				50000		
Migration Support Centres				50000		
Alumni Support				50000		
Capacity Building				100000		
Monitoring & Evaluation				50000		
Misc expenditure				50000		
<b>Total [B]</b>	30000000	1000000		600000		3400000
Misc receipts			0			
Advances	480000				10000	490000
<b>Total [A+B]</b>	90480000	3000000	0	1600000	490000	0.0

# Monthly Finance Entry – SRLM

Support Cost						
Salaries at Block level				<input type="text" value="100000"/>		
Skills Gap Assessment				<input type="text" value="100000"/>		
Job Mela				<input type="text" value="50000"/>		
Information Education and Communication (IEC)				<input type="text" value="50000"/>		
Migration Support Centres				<input type="text" value="50000"/>		
Alumni Support				<input type="text" value="50000"/>		
Capacity Building				<input type="text" value="100000"/>		
Monitoring & Evaluation				<input type="text" value="50000"/>		
Misc expenditure				<input type="text" value="50000"/>		
<b>Total [B]</b>	<input type="text" value="300000000"/>	<input type="text" value="10000000"/>		<input type="text" value="600000"/>		<input type="text" value="3400000"/>
Misc receipts			<input type="text" value="0"/>			
Advances	<input type="text" value="4800000"/>				<input type="text" value="100000"/>	<input type="text" value="4900000"/>
<b>Total [A+B]</b>	<input type="text" value="904800000"/>	<input type="text" value="30000000"/>	<input type="text" value="0"/>	<input type="text" value="1600000"/>	<input type="text" value="4900000"/>	<input type="text" value="0.0"/>
Admin Cost						
Salaries at State level				<input type="text" value="100000"/>		
Office Expenses at State level				<input type="text" value="50000"/>		
Office Expenses at Block level				<input type="text" value="50000"/>		
Office Expenses at District level				<input type="text" value="50000"/>		
Salaries at District level				<input type="text" value="50000"/>		
Mis Expenditure				<input type="text" value="50000"/>		
Advances	<input type="text" value="5000000"/>			<input type="text" value="0"/>	<input type="text" value="50000"/>	<input type="text" value="5050000"/>
<b>Total - [C]</b>	<input type="text" value="300000000"/>	<input type="text" value="7722000"/>		<input type="text" value="3500000"/>	<input type="text" value="50000"/>	<input type="text" value="304272000"/>

# Monthly Finance Entry – SRLM Admin 4/4

Reconciliation to be done for monthly data

	Project + Support	Admin
Monthly Reconciliation (Month, Year)	Rs	
Closing Fund Balance	913900000	308672000
Bank Balance	<input type="text" value="900000000"/>	<input type="text" value="300000000"/>
Cash In hand	<input type="text" value="300000"/>	<input type="text" value="70000"/>
Cheques/PFMS Issued but not encashed	<input type="text" value="13000000"/>	<input type="text" value="8600000"/>
Other Adjustments	<input type="text" value="600000"/>	<input type="text" value="2000"/>
<b>Total</b>		
Reconciled	<input type="text" value="TRUE"/>	<input type="text" value="TRUE"/>

Once true, it can be saved and submitted

*Closing Balance = Bank Balance + Cash in hand + Cheque/PFMS issued but not encashed + Other Adjustment*

# Consolidated entry format for PIA

# PIA – Consolidated Entry Format (Page 1/4)

**FY-wise entry for FY 2018-19 and Monthly entry from FY 2020-21 onwards**

Opening Balance	Receipts	Other receipts	Advances
<b>100</b>	1st Installment :		<b>Opening :</b>
	2nd installment :		
	3rd Installment :		<b>Closing:</b>
	4th installment :		
	<b>Total</b>		

## Expenditure

Project Cost		Expenditure (in Rs)	#No of candidates
<b>Training Cost</b>	Trainers salaries		
	Q Team Salary		
	Tablet computer		
	Mobilization cost		
	Curriculum related costs		
	Training of Trainers Cost		
	Utilities		
	Infrastructure		
	Equipment cost		
	Teaching aids		
	Raw materials		
	MIS and monitoring cost		
	Any other expenditure under Training		
	Special Area Allowance		

# PIA – Consolidated Entry Format (Page 2/4)

<b>Boarding and Lodging</b>	Boarding and Lodging- 'X' Category cities		
	Boarding and Lodging-'Y' Category cities		
	Boarding and Lodging- 'Z' Category cities		
	Boarding and Lodging-Other places		
<b>One Time Travel Cost</b>	One time travel cost-Travel Facilitation		
	One time travel cost- Insurance coverage		
<b>Food and transportation cost</b>	Food and transportation cost		
<b>Post Placement Support</b>	Post Placement Support(PPS)- Placement within district domicile		
	Post Placement Support(PPS)- Placement within state domicile		
	Post Placement Support(PPS)- Placement outside state domicile		
<b>Uniform</b>	Uniform		

## PIA – Consolidated Entry Format (Page 3/4)

<b>Incentives</b>	Retention Support-PIA Claim		
	Retention Support-Candidate Claim		
	Career Progression-PIA Claim		
	Career Progression-Candidate Claim		
	Foreign Placement-Placement between 70-85%		
	Foreign Placement-Placement above 85%		
<b>Mobile Tracking Support Cost</b>	Mobile Tracking Support Cost		
<b>Assessment &amp; Certification</b>	Assessment & Certification		
<b>Mis Expendirure</b>	Bank Charges		
<b>Total</b>			

## PIA – Consolidated Entry Format (Page 4/4)

<b>Mobile Tracking Support Cost</b>	Mobile Tracking Support Cost		
<b>Assessment &amp; Certification</b>	Assessment & Certification		
<b>Mis Expenditure</b>	Bank Charges		
<b>Total</b>			

<b>Monthly Reconciliation (Month, Year)</b>	<b>Rs</b>
<i>Closing Fund Balance</i>	
<i>Bank Balance</i>	
<i>Cash In hand</i>	
<i>Cheques/PFMS Issued but not encashed</i>	
<i>Other Adjustments</i>	
Total	-
<b>Reconciled</b>	<b>TRUE</b>

# Finance Module Functionalities (PIA)

**1** Opening Balances

**2** Other Receipts

**3** Consolidated Finance Entry

**4** Report

# HOME PAGE– PIA Login



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**FINANCE**

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**Targets**

0  
Sanctioned to State

0  
Sanctioned to Project

[More Info](#)

**Trainings**

0  
Trained Till Date

0  
Trained In Current FY

[More Info](#)

**Assessments**

0  
Assessed

0  
To be assessed

[More Info](#)

**Placements**

0  
Placed

0  
To be placed

[More Info](#)

**Project**

0  
Ongoing Projects

0  
Training Partners

[More Info](#)

**Training Centers**

0  
Total

0  
Active

[More Info](#)

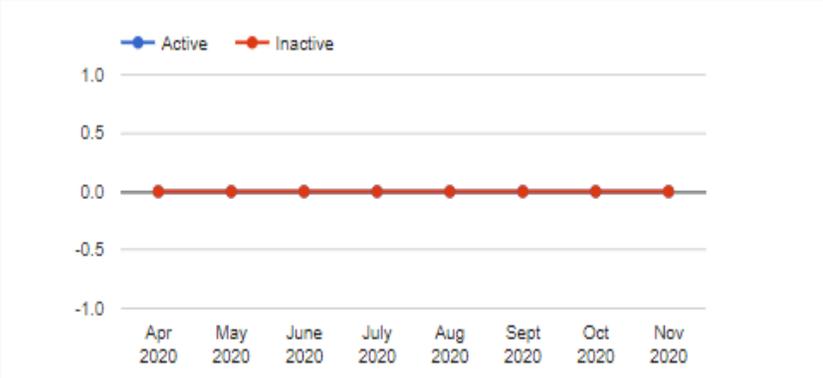
**AEBAS DETAILS**

Active PIAs- 4  
candidates Under training-  
444  
Attendance- 444

[More Info](#)

**Training Center**

[Table View](#)



**Physical progress**

Ongoing

Approved Capacity

Commenced

Trained

Placed

Cumulative

Month on Month

[Tabular View](#)

# Monthly Finance Entry – PIA Login



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## FINANCE

- » Opening Balance
- » **Finance Cumulative Entry**
- » Advance
- » Payment
- » Receipt
- » Vendor Registration
- » Finance Reports

- UNNATI ATTENDANCE
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- BATCH MANAGEMENT
- MONITORING
- TRAINER SETUP
- REPORTS
- STATIC REPORTS

**Targets**

0  
Sanctioned to State

0  
Sanctioned to Project

[More Info](#)

**Trainings**

0  
Trained Till Date

0  
Trained In Current FY

[More Info](#)

**Assessments**

0  
Assessed

0  
To be assessed

[More Info](#)

**Placements**

0  
Placed

0  
To be placed

[More Info](#)

**Project**

0  
Ongoing Projects

0  
Training Partners

[More Info](#)

**Training Centers**

0  
Total

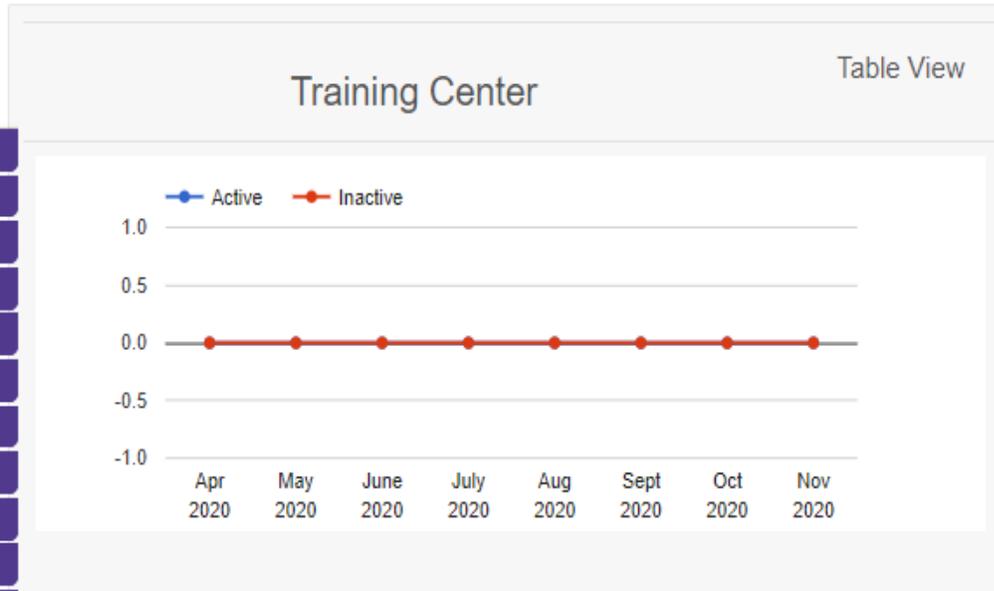
0  
Active

[More Info](#)

**AEBAS DETAILS**

Active PIAs- 4  
candidates Under training-  
444  
Attendance- 444

[More Info](#)



Physical progress

Ongoing  
 Approved Capacity  
 Commenced  
 Trained  
 Placed  
 Cumulative  
 Month on Month  
 Tabular View

# Monthly Finance Entry – Approval of Opening Balance

## Mandatory



**DDU-GKY**  
Deen Dayal Upadhyaya  
Gramin Kaushalya Yojana  
Empowering India • Powering the World

WELCOME CENTUM WORKSKILLS INDIA LIMITED  
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Project Detail\*  
--SELECT--

kaushalpragati.nic.in says  
No Opening Balance fund available !

**OK**

Opening Balance to be approved before finance cumulative entry

Opening Balance	Receipts	Other receipts	Advances
1st installment :	0.0	Opening :	0.0
2nd installment :	0.0		
3rd installment :	0.0	Closing :	0.0
4th installment :	0.0		
<b>Total</b>	<b>0.0</b>		

Project Cost	Expenditure (in Rs)	#No of candidates
Training Cost	Trainers salaries	0.0
	Q Team Salary	0.0
	Tablet computer	0.0
	Mobilization cost	0.0
	Curriculum related costs	0.0
	Training of Trainers Cost	0.0
	Utilities	0.0
	Infrastructure	0.0
	Equipment cost	0.0
	Teaching aids	0.0
	Raw materials	0.0
	MIS and monitoring cost	0.0
	Any other expenditure under Training	0.0

# Monthly Finance Entry – PIA Login 1/3

**FINANCE**

- ▶ Opening Balance
- ▶ Finance Cumulative Entry
- ▶ Advance
- ▶ Payment
- ▶ Receipt
- ▶ Vendor Registration
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**UNNATI ATTENDANCE**

**FINANCE REPORT**

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**REPORTS**

**STATIC REPORTS**

Project Detail\*

Financial Year\*

Yearly for financial years 2018-19,  
2019-20

Monthly for financial year 2020-21

Opening Balance	Receipts	Other receipts	Advances
4996855	1st installment : <input type="text" value="0"/>	Opening :	<input type="text" value="0"/>
	2nd installment : <input type="text" value="0"/>	<div style="border: 1px solid red; padding: 5px; display: inline-block;">Automatically auto-populated</div>	
	3rd installment : <input type="text" value="0"/>		
	4th installment : <input type="text" value="0"/>		Closing :
	<b>Total</b> <input type="text" value="0"/>		

### Expenditure

Project Cost	Expenditure (in Rs)	#No of candidates
Training Cost	Trainers salaries	100000
	Q Team Salary	100000
	Tablet computer	100000
	Mobilization cost	100000
	Curriculum related costs	100000
	Training of Trainers Cost	100000
	Utilities	100000
	Infrastructure	100000
	Equipment cost	100000
	Teaching aids	100000
	Raw materials	100000
	MIS and monitoring cost	100000
	Any other expenditure under Training	100000
Boarding and Lodging	Special Area Allowance	100000
	Boarding and Lodging- 'X' Category cities	100000
	Boarding and Lodging-'Y' Category cities	100000

# Monthly Finance Entry – PIA Login 2/3

Boarding and Lodging	Boarding and Lodging- 'X' Category cities	100000	
	Boarding and Lodging-'Y' Category cities	100000	
	Boarding and Lodging- 'Z' Category cities	100000	
	Boarding and Lodging-Other places	100000	
One Time Travel Cost	One time travel cost-Travel Facilitation	100000	5
	One time travel cost- Insurance coverage	100000	5
Food and transportation cost	Food and transportation cost	100000	5
Post Placement Support	Post Placement Support(PPS)-Placement within district domicile	100000	5
	Post Placement Support(PPS)-Placement within state domicile	100000	5
	Post Placement Support(PPS)-Placement outside state domicile	100000	5
Uniform	Uniform	100000	5
Incentives	Retention Support-PIA Claim	100000	
	Retention Support-Candidate Claim	100000	5
	Career Progression-PIA Claim	100000	
	Career Progression-Candidate Claim	100000	5
	Foreign Placement-Placement between 70-85%	100000	
	Foreign Placement-Placement above 85%	100000	
Mobile Tracking Support Cost	Mobile Tracking Support Cost	100000	5
Assessment & Certification	Assessment & Certification	100000	
Mis Expenditure	Bank Charges	100000	5
<b>Total</b>		<b>3400000</b>	

# Monthly Finance Entry – PIA Login 3/3

Monthly Reconciliation (Month, Year)	Rs
Closing Fund Balance	1593710
Bank Balance	1500000
Cash In hand	3710
Cheques/PFMS Issued but not encashed	90000
Other Adjustments	0
<b>Total</b>	<b>1593710</b>
Reconciled	TRUE

Yearly reconciliation as per the closing fund balance

Once True, it can be saved/submitted

$$\text{Closing Balance} = \text{Bank Balance} + \text{Cash in hand} + \text{Cheque/PFMS issued but not encashed} + \text{Other Adjustment}$$

# Reports

## SRLM

1. Summary of Fund released by MoRD and received by States
2. Fund transfer (installments) to PIAs
3. Other receipts by SRLM
4. Month-wise consolidated finance entry report

## PIA

1. Summary of Opening Balance entry by PIAs
2. Other receipts by PIA
3. Month-wise consolidated finance entry report

## Action Points

1. SRLMs need to complete Opening Balance Entry
2. Receive funds for FY 2018-19, 2019-20 and 2020-21
3. Transfer Funds (all installments) to PIAs
4. Complete month-wise consolidated entry for FY 2018-19, 2019-20 and 2020-21
5. Complete Opening Balance for all projects by PIA
6. Complete legacy consolidated entry for FY 2018-19, 2019-20 and 2020-21

**All these activities need to be complete by 28<sup>th</sup> Feb 2021.**

**Interim review on 19<sup>th</sup> Feb 2020.**

# Thank You